## MOUNT SHASTA FIRE PROTECTION DISTRICT REGULAR BOARD MEETING AGENDA

CHAIRMAN ROBERT ASHWORTH

DIRECTOR RICHARD KLIEWER

CHIEF RICK JOYCE

DIRECTOR CHIEF JOHNATHAN DUNCAN

DIRECTOR SECRETARY CHRIS WEAVER

ITEM: REFER TO:

- 1. Call to Order, Chaplain to give Invocation, and Flag Salute
- 2. Roll Call
- 3. Approval of Minutes for the Regular Board Meeting of January 9, 2019

- 3-6
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.
- 5. Cash Report 7-9
- **6.** Old Business and Board Directives from Previous Meetings
  - 6a. Status of Board members Ethics & Harassment training
- 7. NEW BOARD BUSINESS AND POSSIBLE ACTION
  - 7a. Present Board with 4<sup>th</sup> Quarter Profit and Loss Statement, Statement of Cash Flows and 10-12 Balance Sheet as of December 31, 2018.
  - 7b. Does Board need to or want to create a new 5-year plan? The current plan expired in 2016. Is this a task for the Board or the Chief and his staff? Vice Chairman Miller
- 8. Next regularly scheduled Board Meeting is for Wednesday, March 13, 2019 at 10:00 a.m.

- 9. Chief's Report and MSFPD Information Report to the Board. —Chief Joyce
- 10. Donations
- 11. Deposits
  - \$125.81 US Bank Rebate
     \$42.50 Baker Restitution
     \$4581.50 Delta IA Fire (Federal)
- 12. Fund Transfers
  - \$4581.50 Allocation of Delta IA revenue (acct. 542700) to Salaries and Wages (acct. 611100) \$2228.00 and Special Departmental Expenses (acct. 728000) \$2353.50
- 13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting
- 14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting
- 13-16

- Regular Payroll: 01.04 01.17.19
  - o \$355.54 wages
  - \$58.92 Federal taxes
- Regular Payroll: 01.18 01.31.19
  - o \$338.92 wages
  - \$56.16 Federal taxes
- Quarterly CA UI and Employment Taxes, 10.01 to 12.31.18
  - o \$687.96 pg 1 of 3
  - o \$219.17 pg 2 of 3
  - o \$1,261.19 pg 3 of 3
- 15. <u>Board Comments and Questions</u>: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.
- 16. Adjournment